

Milton Township  
Planning Commission  
Approved Meeting Minutes  
April 12, 2016

Members present: Chairman Stilson, Hefferan, Cole, Kingon, Merillat, Lefebvre, and Kopkau.

Also present: Weinzapfel and no audience members.

Stilson called the meeting to order at 7 pm.

Approval of past minutes dated February 9, 2016:  
Correct spacing of dates on page 2.

**Motion** by Hefferan to approve the minutes as corrected. Seconded by Kingon. **Motion carried.**

Meetings and Announcements:  
None

Township Board Update:

Cole said the Bigelow purchase is a done deal. On Maplehurst, the Board rescinded the language of the motion to approve going for the DNR grant. The DNR did not like the language saying that the township would put the matter to a vote of the public. So, it was removed and the grant will be resubmitted. The skate park will be updated by residents willing to take on the project. Discussion of the county wide millage for recycling.

ZBA Update:

Kingon reported that the ZBA met and elected officers. They are the same set of officers.

Agenda:

1. Site plan report on Winery Tasting Room.
2. Protection Strip/Storm Water Subcommittee Report.
3. Zoning Administrator report.
4. Set agenda for May10, 2016.

Site plan report on Winery Tasting Room:

Lefebvre recused herself due to conflict of interest.

Lefebvre said she has submitted all of the documentation and met with the subcommittee and feels she has presented everything to meet the ordinance requirements of the ordinance.

The subcommittee of Merillat, Kingon, and Kopkau met on April 6<sup>th</sup> and we feel it meets the ordinance and all of the requirements of the tasting room/winery section and are recommending we go forward with a public hearing next month.

Cole asked regarding the parking. Kingon said it is by the number of seats. It is a 2/1 ratio, with

one extra spot for an employee. Cole asked regarding the requirement for lighting in the ordinance. Weinzapfel said the only requirement is that it be directed downward. We do not require lighting.

Stilson said regarding the signage, they will use banners attached to poles and this will meet the requirements of Chapter 17.

Weinzapfel gave an overview of all of the specifications. Kingon asked about the nearest residence to the east. Nearly 500 feet. It would be about 700 feet from the tasting room. Hefferan said we need to be very cautious with this decision because Lefebvre is on the planning commission. I would have liked to get this info before tonight. Weinzapfel said he understands the point. You will have a month to review this before the public hearing. If there is anything questionable, you will have time to review it. You will have a staff report shortly. The commission discussed its bylaws and how they apply to this situation in regards to getting materials 7 days prior to a meeting. Cole said he would like us to be flexible enough that when something comes in and all of the ducks are in a row, that we can go forward. Lefebvre said if the bylaws were not held to in this instance, then she's fine to wait.

**Motion** by Cole to go to a public hearing for the Winery Tasting Room on May 10<sup>th</sup>, 2016. Seconded by Kingon. **Motion carried.**

#### Protection Strip/Storm Water Subcommittee Report:

Lefebvre said as the subcommittee's discussions progressed, it is not just the 25 foot zone that we should be reviewing; we should also be reviewing inland regarding storm water from driveways and runoff from patios. The subcommittee would like to consider creating a storm water ordinance. With help from Networks Northwest, they can help us find some grant opportunities so we can create a storm water ordinance that works with our township. That being said, we do not want to go too far without getting approval from the township board for this because there would be cost sharing necessary for getting the grant to write the ordinance. The subcommittee should reconvene with Heidi Schaffer so she can discuss her knowledge of the county requirements. Cole said he would like to see the issues separated so if storm water goes down, it does not take the 25 foot protection strip down too. The subcommittee is available to meet April 22<sup>nd</sup> at 9 am or 19<sup>th</sup> at 1 pm.

#### ZA Report:

Weinzapfel will have the ordinance reprinted with the new map. Kingon asked regarding the training on May 16<sup>th</sup>. Who is signed up for that? Weinzapfel will check. There is no update from Boathouse Storage.

#### Agenda for May 10<sup>th</sup>:

Public Hearing for WaterFire Winery.

Protection Strip/Storm Water Subcommittee Report.

Fireworks discussion.

Bylaws subcommittee which will meet April 21<sup>st</sup> at 8 am.

Set agenda for June meeting.

Hefferan discussed the idea of bringing forth a downstate fireworks ordinance for review. Weinzapfel will take a look at it.

**Motion** by Hefferan to adjourn. Seconded by Cole. **Motion carried.**

Respectfully submitted,

Joseph Merillat