

PARK & RECREATION COMMITTEE MINUTES

Thursday, October 20, 2016 @ 9:00 am

Present; Bargy, Cole, Atkinson, Gray, Kingon, Weinzapfel, Wojtowicz

Also Present; Klaus Heinert of Gosling Czubak

Absent; Ball, Pharo, Hannan, Kopkau, Payne

- Minutes of August 25, 2016 approved by Kingon, seconded by Gray.
- Heinert discussed site Improvements for water trail head; information center, road signs, universal kayak/canoe signage. Recommended that Township provide water trail map/information onsite. Target installation of UA launch in April/May 2017 with water trail kickoff/ribbon cutting to follow. Invite DNR, TC & ER Rotaries. Commitment from Deana Jardee, Executive Director of Paddle Antrim to host a 1 hour community paddle event for kickoff. Jardee to work with Township for coordinating event; parking needs with suggestion to direct parking and provide porta-johns.
- Next round of Paddle Antrim mini-grants due November 13, 2016. Heinert to supply suggested signage for grant request.
- Kingon updated committee on a 3 minute presentation to the MNRTF Board he conducted with Glen Chown, GTRLC, in Lansing on October 19th. The purpose of the presentation was to highlight the supplemental materials submitted for the Maplehurst grant after preliminary scoring. Additional 50-70 points are possible.
- Kingon volunteered to head up future "Friends of Maplehurst" pending success in the Maplehurst grant.
- Heinert discussed Community Foundation grant request. Dean Branson needs a cover letter with items requested to be submitted no later than Friday, October 21st from Township. Heinert to work with Atkinson in submitting this week.
- Bigelow project; storm water management and safe pedestrian cross walk is a priority. Road Commission input and partnership is needed. Heinert and Bargy to meet with Road Commission and Heinert will continue to contact Tribe. Bargy to contact Burt Thompson with Heinert to email preliminary plans to Burt prior to meeting in November.
- Weinzapfel to ask Bill Derman;
 - How transfer of Bigelow property is handled, and timing of.
 - Can Township remove Earl home while property is under land contract
 - What improvements can be made on land contract properties
 - Ownership of top of road end (Currently County owned, transfer to Township pending)
- Kingon volunteered to contact Tip of the Mitt for possible financial support.
- Weinzapfel to coordinate Earl house ad for bids pending discussion with Derman
- Committee discussed the possibility of a volunteer handling township promotions/marketing. With upcoming UA Kayak launch kickoff/ribbon cutting, Atkinson stated it would be helpful to have someone handle the event promotions & community awareness. Atkinson submitted a Marketing Plan that was developed for the MNRTF Maplehurst grant. Gray questioned the wording "Marketing/Promotion". Heinert explained that the MNRTF grant requires a "Programming/Marketing Plan" for additional points that outlines how the township will make the public aware of the project if awarded the grant.
- Group discussion of storm water management of the road end/boat launch. Gray questioned Township funding for these projects. Atkinson stated too many questions remain to know how things will settle and once all the facts are known we will be able to better answer that question. If we are not successful with the development grant, the allocated match dollars could be re-directed with Board approval. If we are successful with the development grant we will continue our efforts to secure funding from the Road Commission and other grant opportunities. Atkinson reiterated; once the facts are known with the associated costs the committee will be able to make final recommendations to the board.

- Atkinson submitted a Park & Recreation Committee questionnaire with a request for all P & R Committee members to complete in order to help identify individual member's interests, experience and connections that could lead to other volunteers and opportunities. The committee recognizes the importance of utilizing each member's strengths and interests that will contribute to the overall success of the committee's goals.
- Heinert stated that the Development Grant may not be successful because there are many other good projects competing for grant funding along with the site control issue still pending. Atkinson stated if we are not successful, committee should request Township Board approval to re-allocate all or a portion of match dollars to current needs; road, parking, crosswalk, storm water management, along with approval to re-submit grant request in 2017.

Pending Actions;

- Weinzapfel to contact Bill Derman
- Weinzapfel to place ad for bids of Earl house pending discussion with Derman
- Bary to contact Burt Thompson, Antrim County Road Commission
- Heinert to email preliminary plans to Burt Thompson and schedule meeting date
- Kingon to contact Tip of the Mitt
- Atkinson to seek Board approval in December or January 2017, pending status of development grant, to re-allocate matching dollars and to re-submit grant in 2017.

Next Meeting; to be determined after meeting with Antrim County Road Commission.

Minutes by Liz Atkinson