

Milton Township

Special Meeting -Milton Township Waterfront Park Project

May 22, 2018

Members present: L. Bargy, L. Atkinson, B. Pharo, and S. Ball. Absent: T. Cole

Gosling Czubak: D. Coates, K. Heinert, K. Ringwelski and F. Cambell.

Also in attendance: T. Vigland, C. Weinzapfel, K. Kingon, D. Gray.

Meeting called to order at 8:00 am.

Open introduction and recap of project status and MNRTF grant scope.

- a. \$295,000 MNRTF grant
- b. \$126,500 Twp. local match

Project scheduling. K. Ringwelski will be managing the project schedule. There will be monthly project reports provided to the Township Board. We will schedule 3 design development meetings at key milestones.

Review project schedule as presented.

Timeline review:

June, 2018 Approve Design Contract

June – Sept. 2018 Review Preliminary Design and Cost

Oct. –Jan. '18-2019 Review Final Design and Cost. MDNR Plan Review

Jan. – March 2019 Project Bidding

April 2019 Construction Phase

Township Approval Dates: Sept. 2018, Nov. 2018 and Feb. 2019. Project to be completed Nov. 2019.

Any proposed changes will be done through board approval.

With the grant process, there will be 4 draws for project reimbursement. There will be a \$225,000 upfront payout before the grant reimbursement begins.

There will be one Contract Bid. This will include all required sub-contractor to be together under one bid.

Gosling Czubak will provide the MDNR progress reports for the project grant.

Engineer Fred Campbell discussed the pavilion renovation plan. He will examine the structure and provide a structural design plan.

As discussed previously, there are components outlined in this plan that are not covered in the grant. This includes widening the entrance from Cairn Hwy to the boat launch, and the sidewalk/drop-off zone on the south side of the pedestrian crosswalk. T. Vigland would like to be included on the progress of the additional site development of the sidewalk / drop off zone. This may be something the GTRLC would consider working on. Further discussion on the importance of this part of the development as it pertains to the overall accessibility to park.

Motion by Atkinson/Pharo to proceed with the waterfront project schedule and plan as outlined in the Grant scope. To include the proposed sidewalk/drop-off zone addition. Motion carried.

Further consideration is a stairway from the crosswalk to the lower waterfront. Design to include ADA ramp and stairway.

Meeting adjourned at 9:15 am.

These minutes are subject to approval at the June 11, 2018 meeting.

Respectfully submitted,

Sandra Ball, Clerk