

Milton Township  
Planning Commission  
Approved Meeting Minutes  
January 10, 2017

Members present: Chairman Hefferan, Cole, Kopkau, Lefebvre, Merillat.

Members absent: Kingon.

Also present: Weinzapfel and one audience member.

Hefferan called the meeting to order at 7:00 pm.

Approval of minutes dated December 13, 2016:

**Motion** by Cole to approve the minutes as presented. Seconded by Kopkau. **Motion carried.**

Meetings and Announcements:

Check your email regarding details on an educational conference.

Township Board Report:

Weinzapfel gave an update on the Bigelow property and Maplehurst property. The Township Board appointed Merillat and Kopkau for terms until 2020.

Agenda:

1. RV Seasonal Park Public Hearing (rescheduled 2/15/17).
2. Election of officers.
3. Set meeting dates and times.
5. Boat Dockage Regulation Subcommittee Report.
6. Shoreline Protection Subcommittee Report.
7. Set agenda for Feb. 15. 2017.

Public Comment:

No one wished to speak

**Motion** by Lefebvre to approve the agenda as amended. Seconded by Cole. **Motion carried.**

RV Seasonal Park Public Hearing:

There was a public hearing scheduled, however, the notice in the newspaper was incorrectly written in the ER News. The notice lacked proper definitions and it was not noted which zone the special use permit was allowed.

**Motion** by Cole to postpone the public hearing until the February meeting based on the incorrect public notice. Seconded by Merillat. **Motion carried.**

Set Meeting Dates and Times for 2017:

The planning commission will meet on the second Tuesday of the month at 7:00 pm except for the February and August meetings.

JANUARY 10	JULY 11
FEBRUARY 7*	AUGUST 15*
MARCH 14	SEPTEMBER 12
APRIL 11	OCTOBER 10
MAY 9	NOVEMBER 14
JUNE 13	DECEMBER 12

Meeting dates approved by unanimous consent.

Election of Officers:

Nominations opened for Chair. Hefferan nominated for Chair.

**Motion** by Cole to close nominations for Chair. Seconded by Kopkau. **Motion carried.**

**Motion** by Cole to approve Hefferan for Chair. Seconded by Lefebvre. **Motion carried.**

Nominations opened for Vice Chair. Lefebvre nominated for Vice Chair.

**Motion** by Cole to close nominations for Vice Chair. Seconded by Kopkau. **Motion carried.**

**Motion** by Merillat to approve Lefebvre for Vice Chair. Seconded by Kopkau. **Motion carried.**

Nominations opened for Secretary. Merillat nominated for Secretary.

**Motion** by Cole to close nominations for Secretary. Seconded by Lefebvre. **Motion carried.**

**Motion** by Kopkau to approve Merillat as Secretary. Seconded by Cole. **Motion carried.**

Boat Dockage Regulation Subcommittee Report:

Lefebvre said the Subcommittee met yesterday. There was a good discussion. They were uncertain of how many of these large boats were an issue on our lakes. They are going to delve into the issue further and talk to some other businesses to see if this is a larger issue or if this is isolated. Weinzapfel will look into other townships and see about their requirements. The next meeting is not yet scheduled.

Shoreline Protection Subcommittee Report:

Lefebvre discussed a letter from the Holman family. They are looking for an embankment down to the water for their property that has 309 foot of frontage. They have an 8 foot drop. They would like a graduated slope. They are limited to a 20 foot wide cut (117.320). Should we reconsider modifying this if a parcel has greater than 100 feet of lake frontage? If we say no, they could divide the property. The current ordinance addresses this per property owner rather than by lot size. This is something we need to take a look at? There is no draft document from this meeting. The next meeting is not yet scheduled.

Set agenda for February 7, 2017:

1. Recreational Vehicle Seasonal Park Public Hearing.
2. Boat Dockage Regulation Subcommittee Report.
3. Shoreline Protection Subcommittee Report.
4. Set agenda for March 2017 meeting.

Meeting adjourned by order of the chair at 7:34 pm.

Respectfully submitted,

Joseph Merillat