

Milton Township  
Planning Commission  
Unapproved Meeting Minutes  
January 14, 2014

Members present: Chairman Stilson, Hefferan, Kopkau, Merillat, and Cole.

Members absent: Kingon, Lefebvre.

Approval of past minutes dated Dec. 10, 2013.

**Motion** by Hefferan to approve the minutes as presented. Seconded by Cole. **Motion carried.**

Agenda:

- Election of Officers.
- Food Truck Subcommittee Report.
- Set Meeting Dates for 2014.
- Rezone for Reffit.
- Review of Township Recreation Plan.
- Master Plan Review.
- Co-Locate Antenna on Existing Kewadin Tower.
- Set Agenda for February 11<sup>th</sup> 2014.

Changes to agenda:

Add "Changes to Septic Ordinance."

**Motion** by Hefferan to approve the agenda. Seconded by Kopkau. **Motion carried.**

Co-Locate Antenna on Existing Kewadin Tower:

AT&T has requested colocation of six antennas. Because of an amendment to PA110 a Special Use Permit is not required. Weinzapfel will request a site plan and a signed engineers plan to verify that the tower can handle the antennas.

Master Plan Review:

Weinzapfel has been in touch with NW Council of Governments who is updating the maps. He is trying to get an original electronic copy of the map from the 2006 Master Plan.

Rezone for Reffit:

We are waiting for a new plan from Mr. Reffit.

Election of Officers:

Cole nominated: Chairman: Stilson; Vice Chair, Hefferan: Secretary: Merillat.

**Motion** by Cole to close nominations. Seconded by Kopkau. **Motion carried.**

**Motion** by Cole to elect Chairman: Stilson; Vice Chair, Hefferan: Secretary: Merillat. Seconded by Kopkau. **Motion carried.**

Food Truck Subcommittee Report:

Cole, Kingon and Weinzapfel met on January 7<sup>th</sup>. They have some questions such as parking. Nothing in our current parking ordinance applies. We need to have something about litter such as biodegradable products. We are just kicking ideas and do we want to say no to this entirely. We had decided to ask the board if they had any interest in allowing food trucks on township property, but we forgot last meeting. We will address that at the February board meeting. Cole said his concern is congestion. What will it do to a crowded situation?

Set Meeting Dates for 2014:

The Planning Commission will meet on the second Tuesday of the month at 7 pm, except for April and July. Date for April and July will be the 15<sup>th</sup>. Dates approved without objection.

Review of Township Recreation Plan:

Cole asked if anyone had a chance to review it. Cole said he found a couple small changes. Stilson mentioned a few road ends that were unsuitable for getting a fire truck down.

**Motion** by Cole to recommend the Township Board the Milton Township 2014-2018 Recreation Plan. Seconded by Hefferan. Discussion regarding timing of the approval.

Roll call vote:

Kopkau: Yea

Hefferan: Yea

Cole: Yea

Merillat: Yea

Stilson: Yea

**Motion carried. 5-0**

Changes to Septic Ordinance:

There are two changes. We should incorporate these changes into the full ordinance with the updated date. Then, it will be presented to the township board for approval.

**Motion** by Cole to forward to the Township Board for approval the Septic Inspection and Property Transfer Ordinance 2012-01 with the two recommended language changes for Required Actions and Failed STDS as presented in the January 6<sup>th</sup>, 2014 report to the Township Board. Seconded by Hefferan. **Motion carried.**

Set Agenda for February 11th 2014:

1. Food Truck Discussion (Subcommittee meeting February 5<sup>th</sup> at 8:00am).

2. Master Plan Map Review.

Meeting adjourned by order of the chair at 8:20 pm.

Respectfully submitted,

Joseph Merillat

Secretary